

REPORTS INVENTORY					CONTROL NO. DDS/IPC-08											
PREPARE IN DUPLICATE																
1. TITLE OF REPORT (if a fill-in report include Form No.) IHC Report					2. TYPE OF REPORT <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>STATISTICAL</td></tr> <tr><td><input checked="" type="checkbox"/> NARRATIVE</td></tr> <tr><td>MACHINE-NAME LISTING</td></tr> </table>		STATISTICAL	<input checked="" type="checkbox"/> NARRATIVE	MACHINE-NAME LISTING							
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3. FUNCTIONAL AREA		<input checked="" type="checkbox"/> PERSONNEL	<input checked="" type="checkbox"/> TRAINING	<input checked="" type="checkbox"/> Commo	ADMIN. GENERAL											
		<input checked="" type="checkbox"/> LOGISTICS	<input checked="" type="checkbox"/> SECURITY		OTHER (specify)											
		<input checked="" type="checkbox"/> MEDICAL	<input checked="" type="checkbox"/> FINANCE		ADP											
4. NO. OF COPIES PREPARED 2		5. FREQUENCY (weekly, monthly, quarterly, etc.) Semi Annual			6. DISTRIBUTION (No. of components not number of copies) 2 - OPPB											
7. FORMAT (memorandum, form computer print-out, etc) Memorandum		8. ADP PROCESSING <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>YES</td><td>IF YES GIVE ADP PROCESSING NO.</td></tr> <tr><td><input checked="" type="checkbox"/> NO</td><td></td></tr> </table>			YES	IF YES GIVE ADP PROCESSING NO.	<input checked="" type="checkbox"/> NO		9. DIRECTIVE AUTHORITY REQUIRING REPORT IHC-D-130/4							
YES	IF YES GIVE ADP PROCESSING NO.															
<input checked="" type="checkbox"/> NO																
10. PREPARING COMPONENT (include lowest level contributing information to report) Directorate			11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) Received from 7 DD/S Directorates, worked, consolidated, and fed to OPPB													
12. COST FACTORS																
A. MANUAL PREPARATION AND REVIEW COSTS																
GRADE	HOURLY RATE	<input checked="" type="checkbox"/> HOURS PER REPORT	=	COST PER REPORT	<input checked="" type="checkbox"/> TIMES PREPARED	= COST PER YEAR										
13	9.40	24		\$225.60	2	\$451.20										
B. COSTS OF COMPUTER PRODUCED REPORTS																
TOTAL COSTS PER YEAR																
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT. USIB & PFIAB requirement - May 1970																
14. FUTURE GOALS																
14. PROPOSED BY COMPONENT FOR THIS REPORT <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>RETAIN AS IS</td><td><input type="checkbox"/> OTHER (explain)</td></tr> <tr><td>CHANGE</td><td></td></tr> <tr><td>DISCONTINUE</td><td>N/A</td></tr> </table>					RETAIN AS IS	<input type="checkbox"/> OTHER (explain)	CHANGE		DISCONTINUE	N/A	ESTIMATED SAVINGS <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td>MAN-HOURS</td><td>DOLLARS</td></tr> <tr><td></td><td></td></tr> </table>		MAN-HOURS	DOLLARS		
RETAIN AS IS	<input type="checkbox"/> OTHER (explain)															
CHANGE																
DISCONTINUE	N/A															
MAN-HOURS	DOLLARS															
15. DATE OF INVENTORY 9-24-70		17. APPROVED FOR RELEASE 2006/11/13 : CIA-RDP75-00399R000100070011-8			18. EXTENSION 1-8											

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